

Office 365 vs. G Suite Comparison

Capability	Microsoft Office 365	Google Suite	Advantage
Information Protection	<p>Office 365 provides Rights Management and Data Loss Protection.</p> <p>Rights Management features are at an email/file level, so regardless of where they're sent or stored, they're covered.</p> <p>Data Loss Protection capabilities cover not only email, but sites and files as well.</p>	<p>G Suite provides Rights Management and Data Loss Protection.</p> <p>Rights Management features allow users to disable downloading, printing and copying of any specific Google Drive file, provided it stays within the Google ecosystem.</p> <p>Data Loss Protection covers Gmail only - to address sites or documents, Google customers would need a 3rd party service.</p>	
Reliability & Scalability	<p>Microsoft guarantees a service level agreement of 99.9% with its users.</p> <p>On-Demand services are scalable, depending on your organization's specific requirements.</p>	<p>Google guarantees a service level agreement of 99.9% with its users.</p> <p>On-Demand services are scalable, depending on your organization's specific requirements.</p>	On Par
Cloud Storage	<p>1 TB of online Cloud storage per user, regardless of the plan you choose.</p>	<p>30 GB of online Cloud storage per user for Basic accounts. OR Unlimited storage for Business, Team or Enterprise accounts that have at least 5 users.</p>	On Par
Online Applications	<p>Office 365 offers easy-to-use online versions of their popular apps like Word, Excel, Outlook, and PowerPoint.</p>	<p>G Suite offers online versions of their popular apps, like Gmail, Hangouts, Drive, and Docs. Many customers find G Suite's web app responsiveness and performance slightly superior to Office 365.</p>	
Offline Email Capabilities	<p>Outlook and Outlook Web Access will allow you to access your email offline using a wide variety of browsers, including Google chrome, Firefox, Safari, and Internet Explorer 10.</p>	<p>Gmail will allow you to access your email offline, but only if you're using a Google Chrome browser.</p>	

Office 365 vs. G Suite Comparison (cont.)

Capability	Microsoft Office 365	Google Suite	Advantage
Compliance	Office 365 provides auditing, document eDiscovery, archiving, and internal site search, as well as legal hold capabilities.	G Suite provides auditing, document eDiscovery, archiving, and internal site search, as well as legal hold capabilities.	On Par
Productivity	Document views and user experiences are consistent, regardless of the device being used. Documents can be accessed whether the user is online or offline.	Document views and user experiences are inconsistent, and offline capabilities are limited. G Suite does not allow you to share Office documents, unless they're first converted to Google format (which can lead to formatting issues when converting)	
Mobile Apps	Mobile applications are available on iOS and Android devices.	Mobile applications are available on iOS and Android devices.	On Par
Security	Microsoft has state-of-the-art data centres, premium anti-spam and anti-virus protection, encrypted access to data, and integration with multi-factor authentication solutions, which are all included with their security measures. In addition, Microsoft spends over \$1 billion annually on security.	G Suite shares a privacy policy across both business and consumer applications, meaning that data protection might not meet certain industry regulations or business security requirements.	
Data Centre Security	Microsoft provides world-class security at their data centres.	Google provides world-class security at their data centres.	On Par
Advanced Threat Protection	Office 365 provides Advanced Threat Protection, which guards your devices from malware and viruses.	G Suite has no comparison.	
IT Support	Office 365 provides web and phone support for critical issues.	G Suite provides web and phone support for critical issues.	